

PROFESSIONAL SERVICES
PROCUREMENT BULLETIN
2009-03
STATEWIDE ROADWAY DESIGN
SERVICES

COUNTY	Statewide
PROJECT DESCRIPTION	Preliminary and Final Engineering services for traffic and roadway improvements for various projects.
PROJECT MANAGER	Jeff Jasper, P.E.
USER DIVISION	Division of Highway Design
APPROXIMATE FEE	Three (3) Consultants will be selected to provide services. \$2,000,000.00 Upset Limit each consultant. Work will be assigned via letter agreement, not to exceed \$200,000.00 per letter agreement.
PURPOSE AND NEED	Supplement the Roadway Design Service provided by the District and Central Office on an as needed basis.
METHOD OF DESIGN	The selected consultant shall utilize the CADD Standards for Highway Plans (version 2.04) policy in the development of the Highway Plans.
DBE REQUIREMENT	Consultant team may include a DBE participation plan with their response to announcement. An additional page will be allowed with the Project Approach (page 7) in the response to announcement to convey this plan. A maximum of 2 points will be considered in the evaluation factors for the DBE participation plan.
PROJECT FUNDING	State or Federal Funds

SCOPE OF WORK

The selected consultant will be responsible for working with the Kentucky Transportation Cabinet Division of Highway Design and District Preconstruction Offices to provide roadway design services, as needed, for various projects. The selected consultants may also be responsible for preparing roadway plans, permits and other related project development activities for construction of approved transportation improvements. Three (3) consultants will be selected to provide these services.

SPECIAL INSTRUCTIONS

Three (3) firms will be selected to provide these services. The contract period is each firm receiving a two (2) year contract. Contracts will have an upset limit of \$2,000,000. Once the upset limit is reached or the two year term has expired, services will be re-advertised and no additional work assignments will be made under the contract. Contracts will not be modified to increase upset limit or extended for time to assign new work.

The Selection committee will randomly draw from the pool and list in consecutive order to determine the initial order for which a project will be offered. Projects will be offered to firms on a rotating basis. A firm will not be offered an additional project until the remaining firms on the list have been offered a project. If a firm declines to accept a project, that firm will not be eligible to accept another project until the remaining firms on the list have been offered a project. If a firm declines a project or does not respond to an invitation to perform services for a project within fourteen days, documentation shall be placed in the project files and the next firm on the rotating list shall be offered the project.

PREQUALIFICATION REQUIREMENTS

To respond to this project, the project team **must be** prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- *Urban Roadway Design <\$250,000*
- *Rural Roadway Design <\$250,000*
- *Surveying*

PROJECT SCHEDULE & MILESTONES

RESPONSE DATE	March 11, 2009, 4:30 p.m. (Frankfort time)
SELECTION COMMITTEE MEETING	March 25, 2009
CONTRACT SCOPING CONFERENCE	April 15, 2009
NOTICE TO PROCEED	July 1, 2009
COMPLETION OF SERVICES	June 30, 2011

Individual project schedules will be by letter agreement on a project by project basis. The selected consultant is expected to meet the scheduled milestone dates.

EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or for federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on projects of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. DBE Participation Plan (2 points)
5. Consultant's Kentucky office where work is to be performed. (2 points)
 - 75%-100% of work accomplished in Kentucky offices (2 points)
 - 26%-74% of work accomplished in Kentucky offices (1 point)
 - 0%-25% of work accomplished in Kentucky offices (0 points)

Projects will be assigned via letter agreement. Project schedule Milestones will be negotiated for each assigned project and reflected in the negotiated Letter Agreements.

SELECTION COMMITTEE MEMBERS

1. Jeff Jasper, P.E., User Division
2. Keith Caudill, P.E., User Division
3. Gary Valentine, Secretary's Pool
4. David Quarles, Secretary's Pool
5. James Shipp, Governor's Pool